

ADMISSIONS POLICY

The Management Committee of Calthwaite Nursery publish the following Admissions Policy.

Calthwaite Nursery operates an Equal Opportunities Policy with regard to DDA 1995/2005 in terms of access to our Childcare Facility. All applications will be treated equally.

We advertise our services widely, in order to inform all sections of the community of our existence.

Our facility welcomes children between the ages of 3 months and 11 years.

We can only accommodate sixteen children (2 – 11 years) at each session so a pre-booking system is in operation. Once a session is fully booked a waiting list will commence should further children wish to attend.

We have 6 baby places available in the baby Unit.

If a child misses the session into which he or she is normally booked, for whatever reason, an alternative session cannot be offered. Fees cannot be refunded for missed sessions.

Costs:

Breakfast Club	£3.00
Nursery Session	£8.00
Lunch	£3.00 (meal not included, school meal charged at £1.80)
Afterschool Club	£8.00
Baby Unit	£3.75 per hour